

Practice Management Oversight

The struggle between being successful in a medical office practice and enjoying a personal life can be hard. The practice’s performance and effectiveness is a critical component of effective and successful practices. The Physicians Practice S.O.S. Group® can provide practice management oversight on temporary or a permanent basis. Some practices have either lost a manager or think that their current manager has reached a level of management beyond their capability.

Knowing each medical practice is unique with different consulting needs, our management oversight is tailored to focus on those specific areas of concern to the client. We recommend a minimum of 6 months of oversight in order for you to see significant changes in how your practice will run. Depending on your needs your package would include onsite presence weekly, phone and email access during normal business hours of Monday-Thursday 9-4 availability and access to consultant outside of stated hours to include, 1 hour prior to office hours and 2 hours after office hours along with the following as requested:

Our Practice Management Service can include any of the following:

- Accounts Receivable Management/Oversight
- Staff Productivity, Capacity and Staffing
- Patient Flow, Operational Efficiency and Office Organization
- Coding, Reimbursement and Medical Records
- Patient Billing, Insurance Processing and Collections
- Implementation, planning and monitoring of Compliance - (HIPAA, OSHA)
- Personnel Management
- Facility and Equipment to include ordering and supplies management
- Information Systems and Technology Needs and Performances for such

What We Need:

- Log in/Password assigned to our team for computer systems
- A designated area to work within your office
- Copies/Access to all policies and procedures currently in place
- Copies/Access to any contracts for equipment/supplies
- Copies/Access to personnel files and job descriptions

** As part of our management oversight we will make suggestion to improve the practice but ultimately it is your decision.*