

Practice Start-Up Service

Starting up a practice is ideally performed at least seven to nine months in advance of the start date, but, the earlier the better. Some practices even come to us months after starting up! The process involves meetings with the providers/owners and making as many decisions as possible regarding practice start-up and operations. The initial consultation for starting up a practice can be in-person or over the phone. If you have no private-practice experience and are starting from scratch, we can do it all for you. If you have some private practice experience or have a lot of the preparation already completed, we may be able to reduce the projected timeline. Every practice set up is customized to the needs of the client.

What Does The Practice Start-Up Service Include?

Once your contract is signed, our work includes but not limited to:

- A 150+ point checklist and calendar of pre-start-up activities are prepared and reviewed in detail. The doctor is referred to one of our partnering banks for business loans, if needed. Easy-qualifying loans are available for up to 100% financing. The check list points are broken into categories of:
 - Site Selection
 - Facilities/Operational opportunities
 - Legal, Financial and Insurance opportunities and needs
 - Permits and Licenses
 - Staff Recruitment
 - Social Media Set Up
 - Billing/Coding/Collections protocols
 - Supplies and Office/Medical Equipment
- Preliminary marketing strategies are discussed and planned in addition to fee setting, practice budget, and tax/legal requirements.
- Customization of:
 - Employee handbook
 - Compliance policies (HIPAA/OSHA)
- Selection of:
 - EMR/EHR and/or billing service
- On-going medical practice oversight and compliance training, as needed.
- We are available by phone, email, or office visit for further support.